

Newfoundland and Labrador Amateur Taekwondo Union

Limited Minutes – Annual General Meeting

December 1, 2013

ATTENDANCE <i>(X denotes presence)</i>			
		Area Representatives	Advisors
Arlene Collins	X	Lisa Eckert	X
Ken Wayne	X	Jean Van Wilk	X
Annette Morey	X		

1. CALL TO ORDER

Meeting was called to order by Arlene at 7:00 PM.

2. ROLL CALL

Roll call was conducted. Quorum achieved.

3. APPROVAL OF AGENDA

Agenda was reviewed. Items added under section 5.e New Business were Dues, Hall of Fame, NL Chong Lee Cup, Fund Raising, Website, Membership, 40th Anniversary Stephenville, Scholarship.

All in agreement with agenda with additions.

4. APPROVAL OF MINUTES

No minutes for approval as this is the first Annual General Meeting for the Newfoundland and Labrador Amateur Taekwondo Union Ltd.

5. BUSINESS ARISING

5.A President's Report presented by Arlene Collins

- Thank everyone for their attendance at tonight's meeting
- First year of operation as an organization
- Acknowledged current board and past members
- Acknowledged the Advisory Board
- Meeting important to give members opportunity to voice feedback/concerns

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- Provincial government is looking at identifying the PSO for Taekwondo.
 - This organization is a contender
 - Provides ability for members to participate in things such as Summer Games.
- Have been looking at scoring systems for use across the province. Estimated costs is \$850 per system. May consider better equipment should PSO status be obtained as the organization can access grants.
- Providing equipment grants to schools to help with equipment for kids that would not normally have access

5.B Financial Report presented by Ken Wayne

- Full audit completed for the first fiscal year
- Highlight of expenses
 - Crests/banners – cost associated with set up and getting new crests for all members
 - Advertising expense relates to website
 - Office expenses relate to the purchase of cheques
 - Postal - rental of box
- Motion – Arlene motioned for acceptance of financial statements. Lisa seconded.

5.C Resolutions

5.C.1 Bylaw Regarding Audit

- Discussion regarding the requirement for an audit. Cost this year was \$1,500. Indications are that the regular cost for an audit would be approximately \$4,000.
- Options
 - Audit once per year or every second year
 - Review vs audit
- Table for Vote – Arlene tabled for audit every year or alternating audit/review engagements.
 - Vote conducted – all in favor of audit every second year unless required to maintain PSO status.

5.C.2 Equipment Grants

- A description of the equipment grants program was provided.
- Motion – Arlene motioned for the equipment grant program to continue.

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- Vote conducted - all in favor of continuing
- Action – Email will be sent to the Masters to describe the program and how to obtain reimbursement.

5.D Election of Board of Directors

- Currently have two vacant positions
 - Vice President
 - Eastern Representative
- Discussed the importance of representation from across the province and all schools
- Will be putting forth a request for nominations at next years Annual General Meeting
 - Provides transparency
 - Provides for succession planning for board members.

5.E New Business

5.E.1 Membership Dues

- Discussed a sliding scale for membership fees based on number of family members.
 - \$40 for first, \$30 for second
- Suggested to align revenue with expenses – not for profit
- This fee scale aligns with fees charged by the schools

5.E.2 Hall of Fame

- Discussed the reinstatement of the Hall of Fame for members of Taekwondo
- Criteria development for acceptance required
 - Advisory Committee should bring forward criteria
 - Should include the requirement that inductee would have won a medal at a national competition
 - Masters would need to conduct final vote
- Will need to hold a separate event

5.E.3 Dates for NL Chong Lee Cup

- Event being held in Conception Bay South.
- Dates to be determined from Instructor.

5.E.4 Fundraising Activities for Member Schools

- Member schools have raised funds for Cancer Society for the last two years
- Member schools would like recognition for efforts
- Reminder that the board supports the member school fundraising efforts but are not directly involved.
 - Schools could be questioned as to various groups to consider
 - Schools need to ensure they arrange for any media coverage.

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5.E.5 Website

- Website is available to promote club activities
- Photos and videos should be vetted through the school Masters before going on website as a filter.

5.E.6 Membership

- Discussed the different schools across the province instructing Taekwondo
- This organization is inclusive of all schools that would like to join.

5.E.7 40th Anniversary Stephenvill

- Will be held August 2014
- Black belt testing will occur
- Request for funding was made
 - Request denied as this event would not be all Taekwondo school inclusive

5.E.8 Scholarship

- Request made from membership for consideration of a scholarship/bursary for a Taekwondo student in the future.
 - Will bring forward as discussion at regular board meetings for consideration.

6. SCHEDULE OF NEXT ANNUAL GENERAL MEETING

- Next Annual General Meeting is set for November 15, 2014
- Venue to be determined.

7. CLOSING

Arlene motioned for closure of the meeting. Master Simon seconded.

Meeting adjourned 8:42 PM.