

Newfoundland and Labrador Amateur Taekwondo Union Limited
Minutes – Meeting

Dec 20th, 2017

ATTENDANCE (X denotes presence)		
Executive	Other Representatives	Advisory Council
Mark Mercer – Pres. X	Lisa Young –West Rep X	Master Earle
Leona Landry – Treas. X	Martin Byrne– Northern	Master McGrath
Jeff Green – Sec X	Kim Crane–East Rep X	Mr. Ian Crocker
Brad Landry – VP X	Shelley Smith–D@L	

Agenda

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Issues
Provincials Proposals
Budget finalization
Assets management policy
Labrador referee clinic
Requests for kpn system

1. ROLL CALL

See above attendance list. Mark call to order at 9:36, Lisa Seconded

2. APPROVAL OF AGENDA

Agenda approved.
All in favor

3. BUDGET

The referee development budget for the year is \$2700. We have \$1500 put aside for the Labrador clinic. We are planning to spend \$1500 there, however we all agreed that if need be we can go to \$2700. If there is money left over from the \$2700 we will look at putting this towards other referee things.

Lisa motioned to accept the referee budget. Leona seconded it.

All were in favour.

Leona made a motion to accept the budget as presented. Lisa seconded it.

All were in favour.

Shelley Joined our conversation at this time. (9:47pm)

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4. PROVINCIALS PROPOSALS

Ran out of time to discuss much about this and everybody never had time to review the proposals that we recently received.

However for the people who did review the proposals they said that both proposals were quite well done.

Labrador had a great proposal, but everyone kept bringing up the cost to get there.

Unfortunately this may be a detrimental hurdle. Mark will go to school owners and ask around if anyone can go to Labrador for the provincials. Unfortunately it is of no help to hold the Provincials in Labrador if logistically no one will be able to attend.

5. CLOSING

We had run out of time for tonight so Mark made the motion to adjourn

Appendix

Sport development policy outlining budget. Following Page

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Sport Development Policy

Objective

NLATU devotes a sum of money each year to facilitate the development of Taekwondo in Newfoundland and Labrador. This document governs the disbursement of these funds. Sport development funds are split into seven branches, kyorugi, poomsae, grassroots, equipment, officiating, coaching, and travel subsidy. The amounts allocated to each branch will be determined by the board of directors each fiscal year. For information on distribution see the section below titled “Disbursement”.

Sport Development Committees

The kyorugi and poomsae branches will be governed by a committee (all other branches will have their funding distributed by application. See *disbursement*).

These two committees are necessary because qualified taekwondo instructors leading them will have the knowledge and expertise needed to determine what equipment and training is needed to develop the sport and will have the contacts needed to put together beneficial seminars.

See Sport Development Committee Terms of Reference for more details on how these committees will operate.

Funding

The board of directors will decide how much money will be allocated to funding each branch of sport development each year. **See the table at the end of this document for the amounts allocated for this year.** The funding fiscal year will be from Sep 1 to Aug 31 each year.

If the funds in any branch are not used by the end of the fiscal year they will carry over into the following fiscal year but they can be redistributed to other branches at the board’s discretion.

Disbursement

Kyorugi (\$1800 for 2017-2018)

Determined by committee as outlined in Committee Terms of Reference document

Poomsae (\$1800 for 2017-2018)

Determined by committee as outlined in Committee Terms of Reference document

Grassroots (\$1440 for 2017-2018)

The board of directors may oversee the spending of a portion of this funding to run a province wide recruitment campaign. In lieu of that (or the remainder of the funds) will be divided evenly among each member dojang as an advertisement subsidy. To avail of this subsidy, dojang owners must submit receipts for advertising expenses up to the maximum refundable for the year (\$104.44 per dojang for 2017-2018).

Equipment (\$200 per dojang for 2017-2018)

To keep equipment in our clubs new and in good repair we offer an equipment grant annually. To avail of this subsidy, dojang owners must submit receipts for equipment costs up to the maximum refundable for the year.

Officiating (\$2700 for 2017-2018)

We value the job that referees and judges do for us so we provide the following subsidy for those of our officials who wish to improve their certification level.

- Anyone who is traveling off the island to do training or evaluation for a national referee (NR) or higher certification level
- Anyone who is traveling off the island to do training or evaluation to become a learning facilitator (LF) for officials on our province.
- Any national referee or facilitator that is coming to our province to train our members as either of the above two.

This funding can be used to cover the cost of airfare, accommodations and living expenses for the duration of the training being conducted to a maximum **to be determined** per individual per year.

If these funds remain unused after April 30 any member may request that they be contributed to a referee clinic to train groups of our local members as provincial referees. Such a clinic must be accessible to all areas of the province.

To apply for this funding apply in writing to the board of directors. A report must be filed after the event showing the costs incurred to complete the training, These funds will be distributed on a basis of first-come-first-served annually. An official application form may be later developed.

Coaching (\$1260 for 2017-2018)

Similar to the officials funding we provide the following subsidy for those of our coaches who wish to improve their certification level.

- Anyone who is traveling off the island to do training or evaluation for a dojang coach (DC) or higher certification level
- Anyone who is traveling off the island to do training or evaluation to become a learning facilitator (LF) for coaches on our province.
- Any facilitator that is coming to our province to train our members as either of the above two

This funding can be used to cover the cost of airfare, accommodations and living expenses for the duration of the training being conducted to a maximum of \$1260 per individual per year.

If these funds remain unused after April 30 any member may request that they be contributed to run a coaching course to train groups of our local coaches (ie. AI courses).

To apply for this funding apply in writing to the board of directors. A report must be filed after the event showing the costs incurred to complete the training, These funds will be distributed on a basis of first-come-first-served annually. An official application form may be later developed.

Athlete/Coach Travel Subsidy (\$1000 per dojang for 2017-2018)

The bulk of the sport development funds will go towards helping our aspiring athletes to compete outside the province.

The entirety of the funds in this branch will be divided evenly among each member dojang who isn't serving a probationary period (*within 1 year of joining*). Each dojang can access up to \$1000 (for 2017-2018) and can distribute the funds to its own athletes and up to one coach as it sees fit, to a maximum of \$200 per individual.

The funds needn't be all applied to the same event, there can be multiple submissions per year. Each individual will not be funded more than once per year and not more than the maximum per individual. The dojang head Instructor applying for the subsidy should make an effort to have a tournament travel plan for the year so that they can fairly distribute funds among their athletes.

This funding can be used towards covering the cost of airfare, accommodations and living expenses for the duration of the competition.

To apply for this funding apply in writing to the board of directors. A report must be filed after the event showing the costs incurred to attend the event. An official application form may be later developed.

Funding allocation for 2017-2018 fiscal year

Sport Development Branch	Annual Funding	Amount already used
Kyorugi	\$1800	\$783.82 (display & laptop)
Poomsae	\$1800	\$1397.16 (tablets and laptop)
Grassroots	\$1440 (\$500 recruitment, \$104.44 per dojang for advertisement)	\$0
Equipment	\$1800 (\$200 per dojang)	\$0
Officiating	\$2700	\$1500 on hold for Labrador clinic
Coaching	\$1260	\$0
Athlete/Coach Travel Subsidy	\$9000 (\$1000 per club)	\$0