

Newfoundland and Labrador Amateur Taekwondo Union Limited  
Minutes – Meeting

Nov 16<sup>th</sup>, 2017

<b>ATTENDANCE</b> (X denotes presence)		
Executive	Other Representatives	Advisory Council
Mark Mercer – Pres. <b>X</b>	Lisa Young –West Rep <b>X</b>	Master Earle
Leona Landry – Treas. <b>X</b>	Martin Byrne– Northern <b>X</b>	Master McGrath
Jeff Green – Sec <b>X</b>	Kim Crane–East Rep <b>X</b>	Mr. Ian Crocker
Brad Landry – VP <b>X</b>	Shelley Smith–D@L <b>X</b>	

## Agenda

- Roll Call
- Meeting Agenda
- Approval of Minutes
- Discussion of Equipment Grant
- Assets Management Policy
- Budget Discussion / Review
- Review Committees
- New Member Dojangs

### 1. ROLL CALL

See above attendance list. Mark call to order, Shelley Seconded

### 2. APPROVAL OF AGENDA

Leona motioned to include approval of minutes in above agenda.  
Seconded by Shelley  
All in favor

### 3. APPROVAL OF MINUTES

Marty motioned to approve the minutes for the following meetings  
Sep 21,  
Sep 28,  
Oct 5,  
Brad seconded it.  
All were in favour.

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### 4. DISCUSSION OF EQUIPMENT GRANT

-We are looking at getting a second scoring system, electronic helmets and if allowed by the donor of the government grant, octagonal mats. All were in agreement with this but nothing was decided as Mark is waiting to hear back on permission that we can buy the mats out of the grant money.

### 5. ASSETS MANAGEMENT POLICY

-Now that we are getting assets ( electronic scoring system and associated equipment and possibly Mats) we will need a management system to handle them and the sharing between any / all dojangs that would like to use them.

Brad has a sample Asset Management plan that he will email around that we can review and modify to suit.

### 6. BUDGET DISCUSSION / REVIEW

-The audit will cost \$2300.00

Side note, the Referee training for Labrador will cost more than \$500 and they don't think they can get Doug Robbins, however TC has another trainer that they have been speaking to for this.

Mark made a motion to invest the quoted \$1000 to upgrade our financial statements for 2015/2016 to be in line with the bylaws as they were during the last AGM. Full audits are no longer necessary from 2017 onwards as per our bylaw changes during the last AGM. Statement review will suffice from now on.

Marty seconded this and all were in agreement for it.

Regarding the budget that Mark proposed, we are going to make the adjustments discussed and have another discussion about it. No decisions are final yet.

### 7. REVIEW COMMITTEES

Mark asked all the board members to spread the word in each dojang that we are in need of more people to join our committees (especially the poomsae and officials).

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**8. NEW MEMBER DOJANGS**

Mark requested that those who were in contact with the three potential new dojangs to recontact them once again for an update.

**9. CLOSING**

Mark made the motion to adjourn

**Appendix**

No Appendices for these minutes.

DRAFT